**LETTER OF RECOMMENDATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant:** Please complete the applicant information below, then give this form to your recommender. Provide your recommender with the application deadline and the complete address. | | | |
| Name | (first, middle, last) | | |
| Program | □ PhD □ Integrated □ Master's | | |
| Campus |  | Major |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommender:** Please seal this letter in an envelope and sign your name across the seal. Return the envelope to the applicant or send it directly to UST before the deadline.  This recommendation will remain confidential during the admission process and may also be used by UST in its procedures relative to admission and fellowships.  ※You may be contacted by UST to verify the authenticity of this letter. | | | |
| Name | (first, middle, last) | | |
| Affiliation |  | | |
| Department |  | Website URL |  |
| Position/Title |  | E-mail |  |
| Postal Address |  | | |
| Telephone |  | FAX |  |

**Please rate the applicant in the following areas.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No Basis for Judgment | Excellent | Above average | Average | Below average |
| A. Motivation for graduate work | □ | □ | □ | □ | □ |
| B. Intellectual ability for graduate work | □ | □ | □ | □ | □ |
| C. Breadth of general knowledge | □ | □ | □ | □ | □ |
| D. Understanding of major field | □ | □ | □ | □ | □ |
| E. Ability to analyze ideas | □ | □ | □ | □ | □ |
| F. Ethical standard & integrity | □ | □ | □ | □ | □ |
| G. Oral English expression skills | □ | □ | □ | □ | □ |
| H. Written English expression skills | □ | □ | □ | □ | □ |
| I. Promise in research/scholarship/ creative | □ | □ | □ | □ | □ |
| **Please provide your assessment of the applicant.** | | | | | | |
| 1. How long have you known the applicant and in what context? | | | | | | |
|  | | | | | | |
| 2. What are the applicant's strengths and weaknesses? Please comment on the personal characteristics of the applicant. | | | | | | |
|  | | | | | | |
| 3. Please evaluate the applicant’s potential and qualifications to carry on advanced study in the field specified. | | | | | | |
|  | | | | | | |
| 4. Briefly describe your overall opinion on the applicant. | | | | | | |
|  | | | | | | |

**Admission to UST is:**

□ Highly Recommended □ Recommended □ Recommended with reservations □ Not recommended

**Signature of Recommender:**   **Date:**