

Announcement of Shortening of the Minimum Residence Requirement (Early Course Completion)

<2021 Spring semester / Educational Affairs Division>

□ Definition of Minimum Residence Requirement

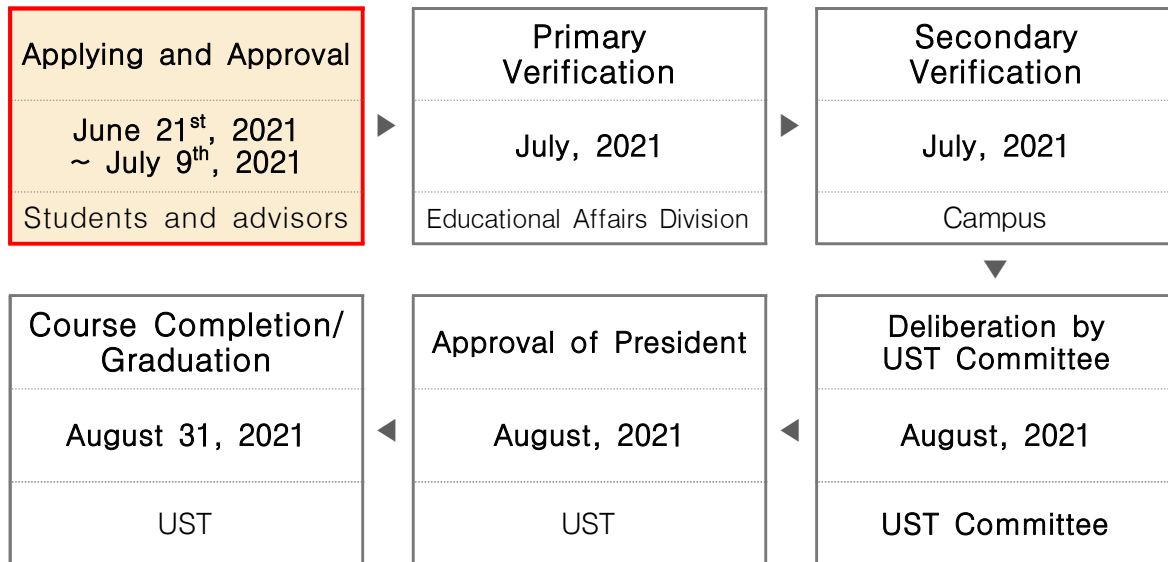
- Minimum Residence Requirement
 - : Refers to the minimum term required to complete a course of study
 - Master's & Doctoral Program : 4 semesters
 - Integrated Program : 8 semesters
- Students who have acquired a number of credits greater than that required to be awarded a degree, the time required for graduation from the school may be reduced by 1 semester for Master's and Doctoral program and by up to 1 ~ 2 semester for Integrated courses. ⇒ Early Course Completion

< Application Requirements >

Contents	Master`s & Doctoral Program	Integrated Program
Current semester	For students in which the Spring Semester of 2021 is their 3rd semester of enrollment	For students in which the Spring Semester of 2021 is their 6th or 7th semester of enrollment
Status of student	Enrolled students: Refer to [Attachment 2] (students who are in leave of absence or completion cannot apply)	
Credits	Completing the minimum credit requirement or more (Including credits that can be obtained for Spring semester 2021)	
GPA	B° (3.0/4.5) or higher	

☐ Period and Procedure

- Period: June 21st, 2021 ~ July 9th, 2021
- Procedure



※ How to apply(student) and approve(advisor): Refer to [Attachment 2]

☐ Note

- Even if there is an application to shorten their Minimum Residence Requirement, the application may be rejected depending on application requirements.
 - If the requirements have not been satisfied, the students must enroll and take classes for the remaining semesters.
- Students who wish to graduate early in the semester have to apply.
- Some campuses has own criteria of degree acquirement. So students should check that all the required courses is already completed.

☐ Inquiry: Kim Hee-Gwon(graduation@ust.ac.kr)

☐ Attachments

- Course Completion Requirements
- How to apply(student) and approve(advisor) in UST portal(www.edu.ust.ac.kr)

Attachment 1 Course Completion Requirements

□ Course Completion Requirements

Common requirement

Each student shall be required to complete **at least two credits** among the on-site research of another laboratory or external institution in addition to the on-site research of his/her advisor.

〈Students who entered after Fall semester, 2016〉

Credit classification		Grading system	Required number of credits		
			Master's	Ph.D.	Integrated
Course credit	General courses	Percentage or (S/U)	3 credits	3 credits	3 credits
	Major courses	Percentage	12 credits	12 credits	24 credits
Research credit	Field research	Percentage	12 credits	12 credits	24 credits
	Seminar	(S/U)	2 credits	2 credits	4 credits
Thesis Supervision		(S/U)	3 credits	3 credits	3credits
Total number of credits			32 credits	32 credits	58 credits

〈Students who entered after Spring semester, 2019〉

Credit classification		Grading system	Required number of credits		
			Master's	Ph.D.	Integrated
Course credit	General courses	Percentage or (S/U)	6 credits	6 credits	8 credits
	Major courses	Percentage	12 credits	12 credits	24 credits
Research credit	Field research	Percentage	12 credits	12 credits	24 credits
	Seminar	(S/U)	2 credits	2 credits	4 credits
Total number of credits			32 credits	32 credits	60 credits

Attachment 2 How to apply(student) and approve(advisor) in UST portal

- How to apply(Students): ① Management of Registration status → ② Application for shorten the term of study → ③ Search → ④ Addition → ⑤ Apply

The screenshot displays the UST portal interface. The sidebar on the left contains a menu with the following items: Major Teaching assistant, Management of Registration status (highlighted with a red box and number 1), School registration status, Application for leave of absence, Reinstatement request, Change of major application, Application to Change of Advisor, Co-advisor assignment request, Application for shorten the term of study (highlighted with a red box and number 2), Application for extension of the term of study, Application for the Ph.D. Qualification, Application for withdrawal from the program, Tuition Information, Tuition Payment History, Application for extension of payment, Application for tuition installment, Post-Coursework Enrollment, Select desired advisor, Management of course, Management of graduation, Management of Student Support, Management of research, and Teaching and Learning Support.

The main content area is titled "Total Information" and "Application for shorten the term of study". It includes a search bar with fields for Year (2021), Semester (Spring semester), and Student ID/name. Below the search bar are buttons for Search (highlighted with a red box and number 3), Addition (highlighted with a red box and number 4), Delete, and Apply (highlighted with a red box and number 5).

The "Personal information" section contains the following fields:

Student ID number	Name	Date of birth
Campus/School	Major	Degree program
Semester enrolled	Semesters completed	Approved transfer credits
Advisor	Contact	Email

The "Application to shorten the term of study details" section contains the following fields:

Year	Semester	Date of application
Progress status		

The "Approval details" section contains the following fields:

Advisor	Approved or not	Approval date
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- How to approve(Advisors): ① Management of Registration status → ② Approval for application of shortening the term of study → ③ Search → ④ Finding the information of student → ⑤ Check the Box → ⑥ Approved

통합정보시스템

통합정보 MY MENU

① 학적관리

- 학생기본검색
- 휴학신청승인
- 복학신청승인
- 전공변경승인
- 지도교수변경승인
- 공통지도교수승인
- 수업면한단속신청승인
- 재학연한연장신청승인
- 통합과정평가결과등록
- 박사과정자격시험신청승인
- 통합과정포기승인
- 남부기한연장신청승인
- 수료등록확인

② 수업면한단속신청승인

③ > 연도 2020 > 학기 1학기 > 학번/성명 > 승인구분 전체

④ > 조회 > 승인

순번	승인	연도	학기	학번	성명	신청일자	신청사유
1	<input checked="" type="checkbox"/>	2020	1학기				

⑤

④

① 안적사항

학번	성명	생년월일
학부/소속	전공	학위과정
재학학기	이수학기	외부인정학기
지도교수	연락처	이메일

② 성적사항

이수학점	평점평균	수강학점
38	4.5	14

③ 수업면한단속 상세정보

연도	학기	신청일자
2020	1학기	2020-06-22
전월상대	이학점	